

Booking Form - 2017

1. Contact Details:

Group Name:			
Contact Name:			
Address:		Postcode:	
Tel:		Mobile:	
Email:			
District		County:	

2. Date:

Date of arrival		Time of arrival:	
Date of departure		Time of departure:	

3. Accommodation:

Area required:	½ day/s (4hrs)	Days 9am -5pm	24hrs (overnight)
Main Hall (<i>excludes kitchen</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnes Hall (<i>excludes kitchen</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lions Hall (<i>excludes kitchen</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kitchen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
'Winser Castle' (caravan)	n/a	n/a	<input type="checkbox"/>
Fitted Field kitchen (Starsky/Hutch)	n/a	n/a	<input type="checkbox"/>
Marquee (20ft module)	n/a	n/a	<input type="checkbox"/> No. of sections ...

4. Camping: (indoor/outdoor)

Number attending (approx)	Day (8am-8pm (or part)) [.....]	Overnight [.....]
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5. Activities:

Activity	Date	Time	With Instructor	Own Instructor & Own equipment
Archery (<i>1hr session –max 12 participants</i>)			<input type="checkbox"/>	<input type="checkbox"/>
Climbing Tower (<i>1hr session –max 12 participants</i>)			<input type="checkbox"/>	<input type="checkbox"/>
Shooting (<i>1hr session –max 9 participants</i>)			<input type="checkbox"/>	<input type="checkbox"/>
Bouncy Castle (<i>per hour</i>)			n/a	<input type="checkbox"/> own supervision
Peddle Karts (<i>4hr session</i>)			n/a	<input type="checkbox"/> own supervision
Pioneering			n/a	<input type="checkbox"/> own supervision
Campfire circle			n/a	<input type="checkbox"/> own supervision

6. Additional requests:

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Booking Terms & Conditions

a. Deposit *(see payment details below)*

- To confirm booking of indoor accommodation a deposit of 50% of the cost of accommodation is due.
- To confirm booking of a camping pitch, a deposit of £10.00 is due
- Significant use of site (multiple pitches), a deposit of £100.00 is due

b. Payment – *(see price list for full details of accommodation and activity prices)*

Full payment of invoice for accommodation and activities due at the end of the event

• Bank Transfer:

- Account Name: Gravesham District Scout Council
- Account Number: 65638514
- Sort code: 08-92-99

• Cheques *(Made payable to: Gravesham District Scout Council)*

[Note: Please post cheques with booking application to: Booking Manger, 42 Brookside Road, Istead Rise, Kent. DA13 9JJ]

c. Discounts

- 25% discount for Scout Association and Guide Association members
- Additional Discount for members of Gravesham District Scout (& Guide) Association

d. Cancellation Policy *Please provide notice of Cancellation by email: bookings@hopehill.org.uk

- Greater than one month notice of cancellation* - Deposit fully refunded
- Less than one month notice of cancellation* – Non-refundable deposit

e. Camping and/or overnight stay – Nights Away permit (Scouts/Guides)

- All camp leaders **MUST** attach a copy of their Scout or Guide (Nights Away) Permit or other Operating Authority authorisation &/or qualification to this booking application.

f. Activities own instructor & own equipment

If you are providing your own instructor & equipment for: Archery; Climbing Tower; Shooting, a copy of their relevant authorisation / qualification **MUST** be attached to this booking application.

- For Scouts / Guides - Adventurous Activity permit.
- For other organisations (Non-Scouts) National Governing Body certificate
- For Shooting activity, individual Parental Participation Agreement forms for Air Rifles will be completed.
(download available from www.hopehill.org.uk)

g. Risk Assessment

- Where necessary, Risk Assessments have been completed before our visit

h. Declaration: “ I have read and agree to comply with the terms and conditions of booking”

Signed: _____ Date: _____

For booking by an individual, group, or organisation (if under 18years - parent to sign)

Name: _____ On behalf of: _____

Please print

Organisation or Group

Please return completed booking application to the Booking Secretary bookings@hopehill.org.uk

Hopehill Campsite, South Street, Wrotham Road, Meopham, Kent. DA13 0QJ